

Pursuant to article 13(1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27th April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as "GDPR") we would like to kindly inform you as follows:

1. The Data Controller of your personal data is **New Era Materials Sp. z o.o.** with its head office in Modlniczka, ul. Komandosów 1/7, 32-085 Modlniczka, registered in the Register of Enterprises of the National Court Register by the District Court Kraków-Śródmieście [Cracow-Midtown] in Cracow, XII Economic Department of the National Court Register, under KRS number 0000440957, NIP [tax ID] 852-260-03-35, statistical number REGON 321307000;
2. Your personal data will be processed:
 - 1) in order to reply to inquiries directed to electronic mail addresses disclosed on the website <http://neweramaterials.com/> on the basis of article 6(1) letter b sent. 2 of GDPR, that is as steps taken at the request of the data subject,
 - 2) in order to prepare an offer on the basis of article 6(1) letter b sent. 2 of GDPR, that is as steps taken at the request of the data subject, prior to entering into a contract;
 - 3) in order to conclude a sales contract on the basis of article 6(1) b sent. 2 of GDPR, that is processing is necessary for performing the contract to which the data subject is party.
 - 4) for the purposes of defence of legal claims on the basis of article 6(1) letter f of GDPR, that is processing is necessary for the purposes of legitimate interests pursued by the Controller.
3. Recipients of your personal data will be exclusively entities cooperating with the Data Controller in the scope of sales process implementation (entities providing courier services, suppliers, entities rendering legal, IT and transport services). Data entrusted to those entities will be transferred in the scope and for the purpose necessary to perform the sales contract, and to prepare the offer.
4. Your personal data will not be transferred to a country not belonging to the European Economic Area.
5. Your personal data will be stored for the following period:
 - 1) in the case of processing personal data in order to reply to inquiries directed to us - until you raise an objection against processing.
 - 2) in the case of processing personal data in order to prepare an offer - for the period of 2 (two) years from the date of submitting data.
 - 3) in the case of processing personal data in order to conclude a sales contract - for the period provided for in applicable laws.
 - 4) in the case of processing personal data for the purposes of defence of possible legal claims - until the statute of limitation on claims expires.
6. In connection with the processing of personal data you have the following rights:
 - 1) the right to access the data (pursuant to article 15 of the General Data Protection Regulation);
 - 2) the right to rectify the data (pursuant to article 16 of the General Data Protection Regulation);
 - 3) the right to erase the data (pursuant to article 17 of the General Data Protection Regulation);
 - 4) the right to the restriction of processing of data (pursuant to article 18 of the General Data Protection Regulation);
 - 5) the right to object to processing (pursuant to article 21 of the General Data Protection Regulation);
 - 6) the right to lodge a complaint with a supervisory authority (the President of the Personal Data Protection Office) should you ascertain that the processing of your personal data violates the provisions of the General Data Protection Regulation.

7. *If you wish to exercise the rights mentioned in section 5 above, please, contact us: odo@neweramaterials.com.*
8. *The provision of personal data is voluntary. However, such data are necessary to make contact, conclude a contract, or present an offer.*
9. *Your data will not be profiled.*